

PORTER COUNTY JUVENILE DETENTION CENTER

1660 South State Road 2, Valparaiso, Indiana 46385

Phone: (219) 465-3520

PARENT/GUARDIAN/VISITOR/VOLUNTEER INFORMATION

Any exceptions to the following policies must be approved by the Director or Asst. Director of the Juvenile Detention Center.

VISITATION POLICY:

Residents will be allowed 3 face-to face 30-minute visits with their family each week. If you have transportation issues, visits can be set up using Zoom. Permitted visitors include:

1. Parents or legal guardians (unless visits have been revoked by the Judge or a member of Juvenile Services Administration).
2. Resident's spouse and/or children.
3. Siblings and grandparents can visit when a resident is on Honors Level, siblings must be accompanied by a parent/guardian.
4. If a resident is departing for placement such as to a residential facility or Department of Corrections (does not include temporary placement to the DOC for the purposes of diagnostic testing), grandparents and siblings can visit once prior to the resident's placement. Siblings must be accompanied by a parent/guardian.

Visits may be cancelled due to a resident's behavior. We will do our best to contact you of the cancellation prior to the scheduled visit. Detention staff reserves the right to end visits if the behavior of the resident and/or family member jeopardizes the safety of the building. Residents have the right to refuse a visit.

VISITING HOURS:

MONDAY -FRIDAY	5:30PM – 6:00PM, 7:00 PM - 7:30 PM, 8:00 PM - 8:30 PM
SATURDAY & SUNDAY*	2:00 PM - 2:30 PM, 3:30 PM - 4:00 PM 4:30 PM - 5:00 PM, 5:30 PM - 6:00 PM, 7:00PM – 7:30PM, 8:00PM – 8:30PM

Zoom visits **MUST** be scheduled by calling the Control Room at 465-3520 between the hours of 8:30 a.m. – 4:30 p.m. (Monday -Friday). Face to face visits can be scheduled at any time. If you arrive at the center without a visiting time, you will not be allowed to visit with your child. **Visitors must be prepared to show identification at time of visit.**

*When residents reach Honors Level, parents/guardians may bring in a snack for their child during the Saturday and Sunday visit. It must consist only of a factory sealed, 20oz. or smaller drink (no energy drinks or hot beverages) and factory sealed, individual sized snack.

TELEPHONE CALL POLICY:

Residents will be allowed 3 five-minute telephone calls with a parent/guardian each week. Residents who reach Honors Level status will be allowed 3 ten-minute telephone calls with a parent/guardian each week.

A resident may speak with only family members at their legal residence. Three-way calling to another residence is not allowed. If the resident speaks to non-family members or engages in a three-way call, the phone call will be ended immediately with sanctions implemented.

***Note:** A resident is allowed calls to their Attorney, Probation Officer, DCS Case Manager, or other professionally approved persons upon request. These calls do not count against a resident's total telephone privileges per week.*

TELEPHONE CALL TIMES:

MONDAY - FRIDAY: 6:00 PM – 7:00 PM

SATURDAY & SUNDAY: 10:00 AM – 12:00 PM, 4:00 PM – 6:00 PM

MAIL POLICY:

Letters are to be sent and/or received via U.S Mail; however, will be considered to be hand delivered during a parent/guardian visit. Faxes or emails will not be accepted. Residents are furnished with stamps and envelopes upon request.

Anything brought to the Juvenile Detention Center must first be given to the Detention Center staff for inspection. Letters intended for other youth who are currently on probation will not be permitted to be sent/received per the rules of probation.

TRANSPORTATION NOTICE:

If a resident is to be transported outside of the Juvenile Detention Center for any reason (i.e.: medical and therapeutic appointments), he/she will be transported in handcuffs and accompanied by staff at all times. If parents/guardians are present for any appointment outside of the Detention Center, the parent/guardian will not be allowed to give anything to the resident without first checking with Detention staff.

CONTRABAND AND TRAFFICKING WITH AN INMATE:

IC 35-44.1-3-5 Trafficking with an inmate; carrying contraband into a correctional facility

Sec. 5. (a) The following definitions apply throughout this section:

(1) "Chemical intoxicant" means a substance that, when introduced into a person's body, causes intoxication or a similar physical effect. The term does not include an alcoholic beverage or a cigarette or tobacco product.

(2) "Juvenile facility" means the following:

(A) A secure facility (as defined in IC 31-9-2-114) in which a child is detained under IC 31 or used for a child awaiting adjudication or adjudicated under IC 31 as a child in need of services or a delinquent child.

(b) A person who, without the prior authorization of the person in charge of a juvenile facility, knowingly or intentionally:

(1) delivers, or carries into the juvenile facility with intent to deliver, an article to an inmate or child of the facility;

(2) carries, or receives with intent to carry out of the juvenile facility, an article from an inmate or child of the facility; or

(c) If: A person who:

(1) is not a child of a juvenile facility; and

(2) knowingly or intentionally possesses in, or carries or causes to be brought into, the juvenile facility a deadly weapon without the prior authorization of the person in charge of the juvenile facility; commits carrying a deadly weapon into a correctional facility, a Level 5 felony.

SERVICES:

While in the Juvenile Detention Center residents will have access to medical, therapeutic and educational services. Medical and mental health screening will be conducted at intake. Residents will be seen by the facility nurse within the first few days of their stay and have access to the facility physician and therapist as needed. Educational programming is conducted Monday through Friday year-round and under the supervision of a certified teacher. If a resident is currently enrolled in school, education staff will obtain homework assignments. Religious programming is provided on a voluntary basis and/or the resident or family may request clergy of choice.

MEDICATIONS:

Resident medications will only be accepted at the center Monday – Friday between 8:30 AM – 4:30 PM by the facility Nurse. Please contact the Control Room in an emergency.

SEXUAL ABUSE & HARRASSMENT:

Porter County Juvenile Detention has zero tolerance for sexual abuse and sexual harassment of residents. Any suspected incidents of sexual abuse or harassment can be reported to a staff member or to one (or both) of the following agencies:

Indiana Department of Child Services: 800-800-5556

Porter County Sheriff's Police Department: 219-477-3000

PORTER CIRCUIT COURT, JUVENILE DIVISION
PORTER COUNTY JUVENILE PROBATION DEPARTMENT
1660 South State Road 2, Valparaiso, IN 46385

DRESS CODE AND RULES OF COURT

As members of the community utilizing the Porter Circuit Court, Juvenile Division, it is expected and required that you and your child appear in Court and at the Probation Department in appropriate attire.

The Courtroom is not a casual environment, and it is expected that all parents/legal guardians present their children and themselves to the Court in compliance with the following guidelines to insure the professional integrity of the Court and judicial process.

UNACCEPTABLE CLOTHING:

Shorts of any kind, tee-shirts, tank tops, halter tops, tube tops, sweat shirts, sweat pants, hats, mini-skirts, untied shoelaces, bathing suits or tops, or body suits.

Also, no sunglasses are to be worn in the Courtroom and no face jewelry, other than ears. The Court has the right to exclude other offensives items of clothing.

Failure to comply with the expected dress code could result in the continuance of your case and in some instances, may be result in the child's detention during the continuance period.

COURTROOM ETIQUETTE

Leave your cell phone and pagers in your car, along with cameras or other recording devices. Failure to do so may result in security detaining your property.

Dispose of chewing gum before the Courtroom; do not bring food or beverages of any kind into the Courtroom.

Small children in the Courtroom can be disruptive, so please make arrangements for their care during Court sessions. Do not rustle papers or tap on the tables in the Courtroom, as it disrupts the recording of the proceedings.

Be respectful. Remember, it is "yes" not "yea". Sit up straight and speak loudly enough for all those present to hear and understand you. Stand when the Judge enters and leaves the Courtroom. Address the Judge as "Your Honor". If you are a spectator in the audience section of the Courtroom, do not gesture or comment on the testimony.

JUVENILE PROBATION DEPARTMENT

Please be advised that the Porter County Juvenile Probation Department has similar expectations.

We reserve the right to cancel appointments for visitors who arrive to our offices dressed inappropriately. Cancellation of appointments due to inappropriate dress may be considered a violation and subject to further Court involvement