

**APPLICATION TO  
 CONSTRUCT A  
 DRIVEWAY OR APPROACH**

Dept. of Development and  
 Storm Water Management  
 155 Indiana Ave, Ste. 311  
 Valparaiso, IN 46383  
 P. 219-465-3574 f. 219-465-3543

Submission Date: \_\_\_\_\_

Permit #: \_\_\_\_\_

**Instructions**

**A drive is not allowed to cross a non-access easement. A drive installed across a non-access easement will be subject to a fine of up to \$2,500 and will require to be removed at the owner's expense.**

1. This form must be completely filled out by applicant before constructing a driveway or approach within County Right-of-Way (ROW).
2. This form references Chapter 5 and 8 of the UDO which may be viewed at [www.porterco.org/415/Unified-Development-Ordinance](http://www.porterco.org/415/Unified-Development-Ordinance)
3. A dated site plan must accompany this application. The drawing must show the ROW, edge of pavement, construction details, existing driveways, existing drainage easements and other significant features within or immediately adjacent to the ROW (including septic system laterals and perimeter drains). The plan must show dimensions of proposed construction activities. Failure to include all the above will result in the denial and return of your application. For questions concerning this application, please contact the department.
4. A permit bond is not normally required for this permit, however if the Department requires a bond, the beneficiary on the bond shall be the "Porter County Board of Commissioners, Porter County, Indiana".
5. Permit fee shall be cash, check or money order payable to the "Porter County Plan Commission".

<input type="checkbox"/>	<b>New Residential Drive</b> (See Po. Co. Std. Drawing V-3 & UDO Ch. 5.10-11; 12' ≤ width ≤ 24')		drive(s) @ \$500/EA = _____
<input type="checkbox"/>	<b>Farm Field Entrance</b> .....		drive(s) @ \$50/EA = _____
<input type="checkbox"/>	<b>Other (Multi-Family, Replace Existing, Culvert Sizing)</b> (No fee to replace ex. residential drive in-kind, \$100 to size each driveway culvert)		
	Description _____		= _____
<input type="checkbox"/>	<b>Non-Residential (ie, Commercial) Approach, Type 1</b> (Po. Co. Std. Drawing No. V-1 & UDO Ch. 5.10-11)		
	_____ Approach(es) @ \$500/EA + _____ Square Foot of Auxillary Lane and Road Widening @ \$0.50/SF		= _____
<input type="checkbox"/>	<b>Non-Residential (ie, Commercial) Approach, Type 2</b> (Po. Co. Std. Drawing No. V-2 & UDO Ch. 5.10-11)		
	..... Approach(es) @ \$500/EA		= _____
<input type="checkbox"/>	<b>Public or Private Approach</b> (As approved by the Department)		
	_____ Approach(es) @ \$500/EA + _____ Square Foot of Auxillary Lane and Road Widening @ \$0.50/SF		= _____

Check or money order #: \_\_\_\_\_

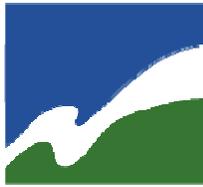
**TOTAL PERMIT FEE** = \_\_\_\_\_

Letter of Credit: \_\_\_\_\_ Amount: \$ \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Site Address	City	Zip Code
Full Parcel Number		
Estimated Construction Start Date	Estimated Construction Completion Date	
Describe Location		
Describe Nature of Proposed Construction		

Property Owner's Name		
Mailing Address	City	Zip Code
Phone Number	Email	

Applicant's Name (if different from owner)		
Applicant's Mailing Address	City	Zip Code
Applicant's Business	Email	Phone #



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I hereby certify that I have the authority to bind the named applicant and the owner of the facilities being installed under this permit to the terms, conditions and requirements of this permit. I have reviewed a copy of the code and fully understand all requirements of Porter County Unified Development Ordinance Chapter 8 concerning the permit and construction process and requirements. I also certify that I, the applicant and all persons performing the work authorized by this permit understand all requirements of the above referenced code and permit and will abide by all of the requirements and conditions. I further certify that I, the applicant and any persons performing the work authorized by this permit will not make any changes from the approved plan and permit without receiving written permission from the Porter County Highway Engineering Department. The applicant and owner agrees and understands that Porter County does not warrant the accuracy of the limits of the right-of-way shown on this permit and further that Porter County's approval is limited to conveying it's approval to install the approved facilities only within legal road right-of-ways. If the facilities as shown on this permit are not within legal road right-of-ways, it shall be the applicant's duty to obtain the proper legal access to the property to install said facilities as shown on the plans. The applicant and owner agree to pay all attorney's fees, court costs and other damages or costs incurred by Porter County in enforcing the terms of this permit, enforcing the County Code or which are a result of litigation incurred by the County as a result of this permit. The applicant and owner of the facilities being installed under this permit understand that in the event Porter County determines that any of the facilities installed under this permit need to be repaired, relocated or removed from the right-of-way, that the owner or any subsequent owner of the facilities agrees to do so in a timely manner at no cost to Porter County or it's successors. The applicant and owner agree that commencement of work covered by this permit will serve as our acceptance of all terms, conditions and requirements of the approved permit. I hereby certify that this drive does not cross a limited access right-of-way or a non-access easement.

I have attached a site plan to this application which is dated: \_\_\_\_\_

<i>Signature of Applicant or Owner</i>	<i>Date</i>
<i>Printed Name of Applicant or Owner</i>	<i>Title</i>

<p><b>FOR PORTER COUNTY USE ONLY - DO NOT WRITE IN THIS SECTION</b></p> <p><input type="checkbox"/> This project does not affect a regulated drain.</p> <p><input type="checkbox"/> This project affects a regulated drain(s) and an application must be made with the Porter County Storm Water Advisory Board for construction within a drainage easement.</p> <p>Drain(s) affected: _____</p> <p><b>THIS PERMIT IS APPROVED:</b></p> <p><input type="checkbox"/> As submitted</p> <p><input type="checkbox"/> Subject to the changes noted on the plans</p> <p><input type="checkbox"/> Subject to adherence to Porter County Standard Drawing _____</p> <p><input type="checkbox"/> Other _____</p> <p>Inspector: _____</p>	<p><i>Date Stamp</i></p> <div style="border: 1px solid black; height: 100px; width: 100%;"></div>
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